

## **The PBL Education Foundation 2018 - 2019 PBL Grant Application Information**

The PBL Education Foundation is pleased to announce a new grant application process. We appreciate the feedback from teachers, principals, and grant committee. The PBL Education Foundation feels offering our staff grants is just one way we can work toward these goals:

- To promote development for learners of all ages
- To encourage innovative programs
- To encourage school/community partnership

### **The Foundation will allocate the following amounts for 2018-2019:**

- \$800 per grade level for K-8 (\$7,200 total)
- \$800 for art, music, library and physical education for K-5 (\$800 total)
- \$800 for art, music, library, physical education and guidance for 6-8 (\$800 total)
- \$5,000 for 9-12 (\$5,000 total)

These grants should enhance the academic curriculum toward meeting District and Foundation goals. The grant money is for programs the school district is unable to fund.

All grants awarded in the 2018-19 school year must be spent by June 1, 2019. Unspent funds will go back in The PBL Education Foundation's grant fund for the following year. These grants are possible with the financial support of the PBL staff, community members, businesses, alumni and retired staff.

**The grant committee will begin accepting grant applications for the 2018-2019 school year on November 1, 2018.** Once the allotted funding is met for each group, an email will be sent informing teachers that grant requests will no longer be accepted until the following school year. The grant committee will be asking for your feedback in May to determine how successful this new process was. Thanks for your continued support and for inspiring students at PBL.

Sincerely,  
PBL Education Foundation Grant Committee  
Connie Ross, Chairman  
Scott Allen

## Grant Application Instructions

**ALL GRANTS MUST BE SUBMITTED USING THE ONLINE FORM AVAILABLE AT:**

<https://www.pblfoundation.org/what-we-do/grants/>

**When submitting your grant, remember to include the goals of the PBL Education Foundation.**

- To promote development for learners of all ages
- To encourage innovative programs
- To encourage school/community partnership

***The Foundation encourages grade level/department peers to submit grant applications together.***

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### **Information Needed for Application:**

- Project Title
  - Names of people submitting the application
  - Contact person name and email
  - Building Name
  - Academic areas your grant will address
  - Description of Proposed Program/Activity:
    - Describe your project explaining what you hope to accomplish with this grant.
    - Approximately how many students will be impacted?
    - What portions of purchased items are not consumables and will be available for use in future years?
  - Budget
    - Include a detailed, itemized budget
    - Acknowledgement of any previous project funds
    - Acknowledgement of proposal submission to grade level/department peers
  - Principal Approval
    - Acknowledgement that this grant has been approved by your building's principal
    - Principal's Statement of Support (see more information below)
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## **Principal's Approval/ Statement**

Please inform your building principal of your grant application, obtain approval and a written statement of support to be included in your application.

*Support Statement Example - I, (building principal's name) support this grant application for the following reasons:*

***Please copy and paste the exact wording from your principal's Statement of Support into the blank on the online application form.***

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## **Submission and Approval**

**ALL GRANTS MUST BE SUBMITTED USING THE ONLINE FORM AVAILABLE AT:**  
<https://www.pblfoundation.org/what-we-do/grants/>

You will receive notification from the Grant Committee via email when your grant has been received. Within two weeks an email will be sent informing you if the grant has been approved.

If your grant is approved, within one month of implementation submit a reflection including student responses and pictures of your grant being used in your classroom to [secretary@pblfoundation.org](mailto:secretary@pblfoundation.org).

This is vital information the Foundation will share with donors so they are aware of the impact these grants are making on students and teachers at PBL. If you would like someone to come to your classroom to take photos, video or interview students about your grant, please contact [secretary@pblfoundation.org](mailto:secretary@pblfoundation.org) to arrange a visit.

**Please connect with the Foundation online at:**

Website: [www.pblfoundation.org](http://www.pblfoundation.org)

Facebook: <https://www.facebook.com/PBLFoundation/>

Twitter: <https://twitter.com/pblfoundation>

**Any further questions can be directed to the Grant Committee at**  
[connie.ross@pblfoundation.org](mailto:connie.ross@pblfoundation.org)